Dear All

In advance of this weekend fixtures I would like to take the opportunity to remind you of the responsibilities of Clubs leading up to and including the match day.

Cancellation of fixtures

In event that you are unable to fulfil your fixture you must first of all contact your opponent and the match official.  You must then contact your respective Competition Administrator and inform them of the circumstances around the cancellation and when you propose the fixture will take place.

As a reminder it is the Clubs responsibility to rearrange fixtures within 14 days of the original fixture.  Failure to agree a date will result in the RFL specifying a date when this will take place.

Player Registrations

All Clubs have access to check the LeagueNet system and can see the players that are registered to your Club.  If you have a new player wishing to join your Club, then they must register using the LeagueNet system.  If a player wishes to transfer, then they must do so by completing the transfer form <https://form.jotformeu.com/73032683733355>

If you are not sure of a player status, then in the first instance please contact the Competition Administrator who will be able to advise.

Reminder – Please do not play a player that is not registered to your Club, this could invalidate your Clubs insurance.

Entering Results

Results must be put on LeagueNet in the timescale set out in the Competition Rules, fines will be issued for non-compliance. It is important that the results come in on time as they directly feed the competition website and update the league tables, they are also sent out to the press to publish.

Team Sheets and Scoring Details

Paper team sheets will still need to be used on a match day. The home club must send this to [competitions@rfl.co.uk](mailto:competitions@rfl.co.uk)

Match information, including the playing list and scoring information must be entered onto LeagueNet by each Club, within 48 hours on completion of the game.

Reporting Injuries

In the event there is a serious injury at your match please contact your respective Competition Administrator.

LeagueNet

Reminder that there is a dedicated website for tips on how to use LeagueNet this can be found at the following website.  <http://www.rugby-league.com/get_involved/leaguenet_support>

Contact at a weekend

We do have a duty officer available on Saturday from 10.00 until 6.00 to deal with game day issues, they can be contacted for help and advice on [07976 530721](tel:07976%C2%A0530721) or on [competitions@rfl.co.uk](mailto:competitions@rfl.uk.com)

Kind regards

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